



Malawi Investment and Trade Centre (MITC)

REQUEST FOR BIDS

UPGRADING OF ACCESS ROADS TO CHIGUMULA INDUSTRIAL SITE TO BITUMEN STANDARD

Date of Issue: Monday ,19th June,2023

1. Background

- 1.1. The Malawi Investment and Trade Centre (MITC) is a statutory body established by an act of Parliament, the Investment and Export Act of 2012, to promote investment and exports in Malawi.
The MITC has received funding towards the development of Chigumula Industrial site.
- 1.2. MITC therefore intends to use part of the funds towards the cost of the Upgrading of Access Roads to Chigumula Industrial Site to Bitumen Standard.
- 1.3. MITC now invites bids for the Upgrading of Access Roads to Chigumula Industrial Site to Bitumen Standard, Procurement Ref No: MITC/IPDC/SEZ/WOR/CG09/023.

2. Bidding procedures

- 2.1. Bidding will be conducted in accordance with the open national tendering procedures contained in the Public Procurement and Disposal of Public Assets (PPDA) Act (2017) and the Public Procurement Regulations of 2020 of the Government of the Republic of Malawi and is open to all bidders from eligible source countries. All eligible bidders are required to show evidence of registration with the National Construction Industry Council of Malawi (NCIC) in the Unlimited Civil Engineering Category and have renewed their membership for the current financial year.
- 2.2. Interested eligible bidders may obtain further information from the **MITC** and inspect the bidding documents at the address given below from **0800 – 1200 hours and from 1300 - 1600 hours, Monday to Friday starting from 19th June 2023.**

(a) **Inspection and Issuing of Bidding Documents:**

The Procurement and Disposal Unit
Malawi Investment and Trade Centre
Aquarius House, Convention Drive, Lilongwe
Attention: Procurement Officer
Tel: +265 0986531131/0885568571 ext 115
E-mail: procurement @mitc.mw

(b) Submission of Bidding Documents:
The Chairperson
Internal Procurement and Disposal Committee
Malawi Investment and Trade Centre
Aquarius House – Reception
Private Bag 302
Lilongwe 3

(c) Opening of Bidding Documents
Malawi Investment and Trade Centre
Aquarius House – Main Board Room
Convention Road
Private Bag 302
Lilongwe 3

2.3. **Bidding Documents:** Interested Contractors may obtain the Bidding Documents from the MITC upon payment of a nonrefundable fee of Fifty Thousand Malawi Kwacha (MWK50,000.00). The method of payment will be bank deposit at the National Bank of Malawi account as provided. Bidders are required to get a receipt from MITC Accounts Office upon producing the bank deposit slip before getting the Bidding Document from Procurement and Disposal Unit;

Account Name:	MITC Industrial Park
Bank:	National Bank of Malawi
Account Number:	1008285507
Account Type:	Current Account
Branch:	Capital City

- 2.4. Bids **shall** be valid for a period of **120 days** from the date of opening.
- 2.5. **Requests** for clarification on bidding documents or general questions must be sent in writing to the address in (2.2) above at least **14 calendar days** before the tender closing date.
- 2.6. **Site visit and prebid meeting:** MITC shall arrange an official site visit and to be followed by a prebid meeting at Chigumula Industrial Park site on Tuesday ,27th June 2023, 10:00 Hours Central African Time.

3. Submission of bids

- 3.1. It is the responsibility of each bidder to ensure that the bids submitted are in accordance with the 'Instruction to Bidders' contained in the Tender Documents, non-compliance to the instructions will lead to disqualification and rejection of the bid.
- 3.2. Bids must be delivered to **MITC** in sealed envelopes **clearly marked Procurement Reference Number and Contract Details** at or before **10:00 Hours Local Time on Monday ,17th July, 2023**.
- 3.3. All bids must be accompanied by a **Bid Securing Declaration Form** in the format as provided in Section 4 of the bidding documents. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at **14:00 Hours Local Time on Monday ,17th July, 2023**.
- 3.4. MITC is not in any way bound to accept the lowest or any bid but reserves the right to exercise choice of the lowest evaluated, substantially responsive bid and procurement proceedings may be cancelled at any stage.